

Town of Dupont

Custodian Needed

Job Summary:

The Town of Dupont is seeking a part-time Custodian (part-time/casual position) for janitorial/housekeeping duties, inside cleaning, some snow removal and outside custodial duties.

Essential Responsibilities:

After the town hall has been used - clean bathrooms, kitchen, sweep/mop floors, windows & mirrors, countertops and restock supplies as needed.

Springtime – rake lawns from the snowplow

May through October – clean picnic tables and sweep floor in the shelter prior to hall rentals

Wintertime – shovel snow by entryways

Schedule town hall reservations, collect payment and distribute key for the town hall to residents

Buy Supplies as needed - submit for reimbursement

Benefits:

Pay: \$15.00 per hour

Flexible Schedule – some weekend work is required

Please submit your resume by Tuesday, August 20, 2024 to:

April Krueger – Town of Dupont, Clerk

E6689 Miller Road, Marion, WI 54950 or Email to: townofdupont@frontier.com

Published: August 1, 2024 and August 8, 2024